



NORTHCHURCH PARISH COUNCIL

Clerk to the Council: Usha Kilich

Northchurch Parish Council

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**MEETING OF THE PARISH COUNCIL
MONDAY 20th OCTOBER 2025 AT 7.00 PM
SOCIAL CENTRE BELL LANE NORTHCHURCH
HP4 3RD**

To Councillors:

Michela Capozzi

Mark Somervail

Neil Pocock

Lara Pringle

Sacha Hughes

Parul Dix

Chris Syers

Chair

Vice Chair

Dear Councillors

You are hereby summoned to attend a meeting of Northchurch Parish Council on Monday 20th October 2025 at 7.00 pm for the purpose of transacting the following business.

Usha Kilich

Proper Officer

15th October 2025

31/25 APOLOGIES FOR ABSENCE

To receive apologies for absence

32/25 DECLARATIONS OF INTEREST

To declare an interest linked to any item on the agenda

33/25 Public Participation is allowed 15 minutes**34/25 MINUTES**

- a. To approve the minutes of the meeting of the;
 - Full Council Meeting on 8th September 2025
 - EOM 29th September 2025
- b. Matters arising from previous meetings that are not included as agenda items below

35/25 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillors

36/25 CHAIRMAN'S REPORT

- a. Berkhamsted Citizens Association – [Saving Castle Fields](#)
- b. Help shape Hertfordshires future, click [here](#) for more information
- c. Community Energy Conference for Hertfordshire 10th Oct 2025 click [here](#) for more information
- d. Ashridge Ramblings Newsletter
- e. Discussions around the grant funding by DBC
- f. Herts Nature Recover Seminar
- g. 16 Days of Action Dacorum Walks

38/25 ROAD SAFETY**39/25 OPEN SPACE****40/25 ALLOTMENT**

- a. Cllr Capozzi proposes to approve the location of heavy log at the entrance of the upper site allotment as per the image

41/25 FINANCE AND GENERAL PURPOSES

- a. Cllr Capozzi proposes to approve the YTD Summary for September 2025
- b. Cllr Capozzi proposes to approve the bank reconciliation, receipts and payments for September 2025
- c. Cllr Capozzi proposes to approve the quote for carrying out tree works from Arboricultural Report for the total amount of £1524.00
- d. Cllr Capozzi proposes to approve the two Policies
 - a. IT Policy
 - b. Accessibility Statement

42/25 Future Agenda Items

- a. Budget 2026/27
- b. SRT Lease agreement
- c. EMR schedule
- d. To approve the grant applications received.

43/25 DATE OF NEXT MEETING

The next meeting will be held on 10th November 2025 at 7.00 pm Social Centre Bell Lane Northchurch HP4 3 RD